



## POINTS BASED SYSTEM APPENDIX 8 (JULY 2011)

## TIER 4 (GENERAL) STUDENT

## SELF-ASSESSMENT

This form is for use outside the UK only

This form is provided free of charge.

For official use only

► **READ THIS FIRST**

**This form must be completed in blue or black ink.**

Please ensure you submit all relevant, original documents as indicated in the sections. It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK. If you qualify for our differentiation arrangements you will normally be required to provide fewer evidential documents with your application. Where you are exempt from having to provide a document, or group of documents, you must still complete the relevant sections to confirm you meet the requirements and you hold the evidence in the manner required. The UKBA reserves the right to request the full range of documents from Tier 4 students in all cases.

An applicant aged over 16 and coming to study a course at or above NQF level 3 can choose to apply either as a Child (Student) or a (General) Student and meet the appropriate criteria.

Please ensure you also complete the main Personal Details form.

## Part 1 About You

[illegible]

\_\_\_\_\_

## 1.2 Family name

\_\_\_\_\_

## Part 2

### Parent/Guardian details

If applicant is 18 or over, skip to Part 3

**Parent/Guardian 1**

**2.1 Give your parent or guardian's given name >>>>>>>>>**

\_\_\_\_\_

## 2.2 Give your parent or guardian's family name

\_\_\_\_\_

2.3 Give your parent or guardian's full contact address, >>>>  
including postal code.

[illegible]

**2.4 Give details of your relationship to your guardian**  
(leave blank if you do not have a guardian)

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**Parent/Guardian 2 (if applicable)**

2.5 Give your parent or guardian's given name >>>>>>>>>

\_\_\_\_\_

## 2.6 Give your parent or guardian's family name

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2.7 Give your parent or guardian's full contact address, including postal code. >>>>

\_\_\_\_\_

**2.8 Give details of your relationship to your guardian**  
(leave blank if you do not have a guardian)

\_\_\_\_\_

2.9 Give the full address of where you will be residing in the UK including the postal code. If this is not known and your Tier 4 sponsor is arranging your accommodation give the contact details of the person doing this, and/or the temporary address you will use on arrival.

2.10 You must provide a letter of consent to this application from your parent(s) or legal guardian. Put a cross (X) in the box to confirm you have done so (See the Tier 4 Policy Guidance for details of what this must contain).

☐

2.11 Will you be travelling to the UK alone? Put a cross in the relevant box

☐

Yes - Go to Part 3

☐

No - Complete Question 2.12

2.12 Provide full details of up to two adults who will accompany you

Full name

Address including postal code

Telephone No.

Nationality

Passport No

Exact relationship to you

Full name

Address including postal code

Telephone No.

Nationality

Passport No

Exact relationship to you

## Part 3

### Tier 4 Sponsor (Education Provider) contact details

3.1 Give the full name of your Tier 4 Sponsor

3.2 Give your Tier 4 Sponsor's Licence Number >>>>>>>>>

3.3 Give the full address of your Tier 4 Sponsor including postal code

## Course details

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**DDMMYY**

**D D M M Y Y Y Y**

☐ Yes    ☐ No - Go to Part 5

**Attributes** You should refer to the Immigration Rules and the Tier 4 Policy Guidance. You require 30 points from this part, or your application will be refused.

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[illegible]

- ☐ Studying - **Go to Question 5.4**
- ☐ Undertaking a post as a Sabbatical Officer **Go to Question 5.6**
- ☐ Undertaking a foundation programme as a Postgraduate Doctor or Dentist - **Go to Question 5.6**

Put a cross (X) in the box to confirm you have done so if this applies to you	Put a cross (X) in the box to confirm evidence not required under guidance, but held by applicant.
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☐ Yes - Say how you have been assessed in the space below then **Go to Question 5.6** ☐ No - **Go to Question 5.6**

Your sponsor must ensure that you are competent in English language before assigning you a CAS. Your sponsor must check you are competent at a minimum level of CEFR B1 for courses below NQF level 6. (This also applies if you are studying an English language course, a pre-sessional course before a degree and a foundation degree), and at CEFR level B2 for courses at NQF level 6 and above. The English language requirement may be waived if you are considered to be a gifted student by your sponsor, you are studying at a Higher Education Institution (HEI), and authorisation has been given by the academic registrar. Before completing this section of the form you should refer to the Immigration Rules and Tier 4 policy guidance to check how your English level has been assessed.

☐ National of a majority English speaking country - **Go to Question 5.7**

☐ Academic qualification equivalent to UK degree, taught in majority English speaking country - **Go to Question 5.8**

English language test - **Go to Question 5.10**

☐ Previous study as a child student (or under the student rules that were in force before 31 March 2009) - [Go to Question 5.12](#)

☐ Your sponsor is a Higher Education Institution, and has made its own assessment of your English language ability - [Go to Question 5.14](#)

☐ Your sponsor is an HEI, considers you to be a gifted student and has waived the English language requirement. *Your CAS must confirm that the Academic Registrar has approved the waiving of the language requirement.* - [Go to Question 5.14](#)

Antigua and Barbuda; Australia; The Bahamas; Barbados; Belize; Canada; Dominica; Grenada; Guyana; Jamaica; New Zealand; St Kitts and Nevis; St Lucia; St Vincent and the Grenadines; Trinidad and Tobago; The United States of America

Give your nationality *This should be the nationality shown in the passport/travel document you wish to use for this application.*

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[Go to Question 5.14](#)

Antigua and Barbuda; Australia; The Bahamas; Barbados; Belize; Dominica; Grenada; Guyana; Ireland; Jamaica; New Zealand; St Kitts and Nevis; St Lucia; St Vincent and the Grenadines; Trinidad and Tobago; United Kingdom; The United States of America

Give your academic qualification and the country it was taught in

\_\_\_\_\_

Original test certificate

Evidence not required under guidance but held by applicant  
**Go to Question 5.14**

[illegible]

Title of qualification

\_\_\_\_\_

\_\_\_\_\_

[illegible]

Date of Award

\_\_\_\_\_

DD MM YY YY

[illegible]

Original test certificate - [Go to Question 5.14](#)

Evidence not required under guidance but held by applicant  
**Go to Question 5.14**

- At least six months in length; and
- Ended within two years of the date the sponsor assigned your Confirmation of Acceptance for Studies.

Title of Course

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Year of Award

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Y Y Y Y

Start date

End date

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Evidence not required under guidance but held by applicant

**5.14 Are you required to obtain permission from the Academic Technology Approval Scheme (ATAS)?** (See the Tier 4 Policy Guidance for the circumstances when this is required) *Put a cross (X) in the relevant box.*

**No - Go to Part 6**

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**5.17 If you intend to be a Postgraduate Doctor or Dentist we will use the CAS from your sponsor provided in Question 5.1. You must send us all of the original certificate(s) and/or original transcripts of results of your United Kingdom qualification in Medicine or Dentistry that are listed in the CAS.**

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*Put a cross (x) in the box to confirm evidence not required under guidance but held by applicant*

**Maintenance (Funds)** You must have a minimum level of funds to cover your course fees and support yourself. You should refer to the Immigration Rules and the Tier 4 Policy Guidance. You need 10 points from this part, or your application will be refused.

£

- If you are beginning a new course give the fees for the first year of the course, or for the entire course, if it less than one year's duration.
- If you are applying for a further period of leave to continue an existing course, give the course fees that you still need to pay to the end of the current academic year, if you are part way through the year; or for the next academic year if you will continue on your course at the start of the next academic year. If you have no course fees to pay put £0.00 in the box.
- If this will be part of a study abroad programme give any fees you will be required to pay to the UK education provider for the first year of your course, or for the entire course, if it is less than one year's duration.
- If you have no fees to pay the UK education provider put £0.00 in the box.

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£

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No - Go to Question 6.4

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Evidence not required under guidance but held by applicant



An original letter to confirm the financial sponsorship from an official financial sponsor or Government sponsor.

An original letter to confirm the financial sponsorship from an official financial sponsor or Government sponsor.

☐ You are receiving official financial sponsorship from your Tier 4 licensed sponsor (e.g. a scholarship or bursary), and details of the financial sponsorship are included in the CAS.

Evidence not required under guidance, but original letter to confirm the financial sponsorship from an official financial sponsor or government sponsor, held by applicant

For Course fees For Maintenance

For Course fees	For Maintenance
£	£

☐ Yes - **Complete the boxes below**
☐ No - No money due, no evidence needed  
**Go to Part 7**

☐ Yes - **Complete the boxes below**
☐ No - No money due, no evidence needed  
**Go to Part 7**

Course fees	>>>>>>>>>>>>>>>>	<div style="border: 1px solid black; padding: 5px;">£</div>
Maintenance	>>>>>>>>>>>>>>>>	<div style="border: 1px solid black; padding: 5px;">£</div>
Total	>>>>>>>>>>>>>>>>	<div style="border: 1px solid black; padding: 5px;">£</div>

☐ Yes - Go to question 6.20 ☐ No - Go to question 6.19

☐ Yes - Go to question 6.20 ☐ No - Go to question 6.19

Have money in parent / legal guardians bank account.  
**Go to question 6.19**

A letter from your parent or legal guardian	Evidence not required under guidance but held by applicant
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A letter from your parent or legal guardian	Evidence not required under guidance but held by applicant
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<input type="checkbox"/>	Birth Certificate naming Student and Parent(s)	<input type="checkbox"/>	Court document naming the student and the legal guardian(s)
<input type="checkbox"/>	Certificate of adoption naming the student and the adoptive parent(s)	<input type="checkbox"/>	Evidence not required under guidance but held by applicant

<input type="checkbox"/>	Birth Certificate naming Student and Parent(s)	<input type="checkbox"/>	Court document naming the student and the legal guardian(s)
<input type="checkbox"/>	Certificate of adoption naming the student and the adoptive parent(s)	<input type="checkbox"/>	Evidence not required under guidance but held by applicant

☐ Personal bank or building society statements ☐ Savings or building society pass books

☐ Personal bank or building society statements ☐ Savings or building society pass books

Letter from a bank or building society confirming the funds or the agreement of a loan	Letter from a regulated financial institution confirming funds or the agreement of a loan.
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Evidence not required under guidance but held by applicant

Any documents that have to be submitted in support of points claimed, which are not in English or Welsh must be accompanied by a full translation that can be independently verified by the UK Border Agency. The original translation must contain confirmation from the translator that it is

- an accurate translation of the original document
- the date of the translation
- the translator's full name and signature, and
- the translator's contact details.

Please complete the summary sheet below, listing the points you have claimed and the documentation provided. You must provide the required evidence as specified in this application form and the Tier 4 Policy Guidance. All documents must be originals unless otherwise stated. Failure to submit required evidence is likely to lead to refusal of the application.

Points Scoring Area	Points Claimed	Documents provided/held by applicant (please list)
Possession of a CAS (30 points)	<input type="text"/>	<input type="text"/>
Maintenance (Funds) (10 points)	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	

I confirm I have completed the separate Personal Details form and accept the contents of the declaration.

Applicant's signature

Date

D	D	M	M	Y	Y	Y	Y
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Parent/Legal Guardian's signature

(If applicant is 16 or 17 years old)

Date

D	D	M	M	Y	Y	Y	Y
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**YOU MUST SUBMIT A PAPER COPY OF THIS APPENDIX WITH YOUR SUPPORTING DOCUMENTS. ENSURE YOU ALSO COMPLETE THE PERSONAL DETAILS FORM EITHER ON PAPER OR ON LINE. YOU SHOULD SIGN THE DECLARATION AND SUBMIT THIS WITH YOUR OTHER DOCUMENTS.**